

Clinton County Canine Club Board Meeting Minutes:

Wednesday, September 18, 2024, held at 80 Beekman Street, Plattsburgh, NY

Members present:

Bob Heins, Linda LaPier, Linda McGovern, L.J. Vincent, Beth Dixon, Judy Quay, Rodney LaPier, Helen Morales

Members excused:

None

Call to Order

The meeting was called to order at 4:30 PM by Bob Heins.

Prior Meeting's Minutes Approval

Motion to approve the July 22, 2024 minutes was made by Linda LaPier and seconded by L.J. Vincent. All in favor; motion approved.

Officers' Reports

President: Bob Heins – no report

Vice-President: Linda LaPier – no report

A thank you note was sent by Linda LaPier to Jake Bell for his donation made to the club.

Secretary: Linda McGovern

Linda McGovern presented the current 2024-2025 member renewal status. As of September 18, 2024, 68 members had renewed their memberships. Linda LaPier offered to follow-up with historically active members who have not yet renewed their memberships.

Treasurer: L.J. Vincent

July 2024 Financial Summary:

- Checking Beginning Balance: \$17,720.08
 - Income: \$3,840.00
 - Expenses: \$489.68
- Checking Ending Balance: \$21,070.40
- Savings Beginning Balance: \$14,902.84
 - Income: \$0.38
 - Withdrawals: \$0.00
- Savings Ending Balance: \$14,903.22

August 2024 Financial Summary:

- Checking Beginning Balance: \$21,070.40
 - Income: \$450.00
 - Expenses: \$15.95
- Checking Ending Balance: \$21,504.45

- Savings Beginning Balance: \$14,903.22
 - Income: \$0.38
 - Withdrawals: \$0.00
- Savings Ending Balance: \$14,903.60

Committee Reports

Family Pet Dog Training: Linda LaPier

Linda LaPier provided the fall class money to LJ Vincent. It was noted that our class offerings were limited due to lack of instructors. The Senior Dog class on the fall schedule was dropped due to low enrollment; an additional puppy class was added in its place. An individual to lay-down and pick-up the mats has been secured for the fall session as well as back-up individuals. The name and address of the mat person was provided to L.J. Vincent to issue payments.

Event Coordinator and Social Media: Vicki Siskavich – No report

Welcome: Janet Puhalla – No report

Website: Helen and Thaddeus Morales

Helen Morales reminded Linda McGovern to include her on the distribution of meeting minutes and agendas so that they can be uploaded to our website.

Helen also notes that the list of club officers needs to be updated for the current term.

Scholarship: Rebecca Shuman

Bob Heins reported on behalf of the Scholarship Committee that there have been problems with scholarship recipients not getting their second scholarship installments because the recipients do not notify the club of their continued enrollment. This is a requirement of the administration of the scholarship.

A thank you note was received by the club from this year's recipient (Gillian Miner).

Outreach: Judy Quay

The Outreach Committee is in the process of setting up with the Alliance of Therapy Dogs as our certification organization.

Ad Hoc: Electronic Payments: L.J. Vincent

L.J. Vincent reported that we do not intend to pursue implementation of offering an electronic payment option at this time, therefore this ad hoc committee is no longer an active committee.

Approval of Committee Reports:

A motion was made by Rodney LaPier; seconded by Linda LaPier to accept the committee reports. All in favor; motion passed.

Approval of Provisional Members

Eight provisional membership applications presented:

- Susan Richards – Individual Membership
- Carrie Modelle - Individual Membership
- Julie Brunell - Individual Membership
- Megan Witkop - Individual Membership
- Kim Gillette - Individual Membership
- Karen Clark – Individual Membership
- Rich and Marty Frost – Family Membership
- Nefertiti and Tony May – Family Membership

A motion was made by Judy Quay and seconded by Linda LaPier to approve the provisional membership applicants. All in favor; the motion passed.

Old Business

40th Anniversary: Linda LaPier

Dee Davis will be issuing a newsletter in January with the history of the club. She will publish quarterly newsletters next year. The newsletters will also include a letter authored by Linda LaPier and Kim Bailey to solicit involvement from club members.

The Burlington Obedience Training Club (BOTC) has donated quilt to be raffled during our anniversary celebration.

In keeping with our anniversary celebration, it was suggested that we offer club logo merchandise to our members.

Post-Meeting Addendum: Dee Davis has contacted Finney's, a local sporting goods store about making items for club members' purchase. Two logos were presented to club officers with a request for approval of the designs and of payment of the \$75.00 set-up fee. Screen printed or embroidered tees, hats, sweatshirts, etc. will be offered for purchase in a variety of colors and sizes. Our logo will be on the front with one of the designs from our past stickers on the back of clothing. Hats will be embroidered with the logo. Upon approval, a sample will be made for the December membership meeting. The designs and expenditure were approved by all officers via email.

Mat Set-Up and Take-Down: See above in training committee discussion

Club Publicity: It was agreed that additional publicity for the club was not needed at this time as we typically fill and have wait lists in most of our classes.

Use of Instructor Vouchers for Membership Dues: Linda LaPier will review this request with the Training Committee since the Training Committee issues the vouchers. This would require a change to the constitution. This item will be carried forward to the next meeting's agenda.

New Business

Donation request from Make-A-Wish® Northeast New York: Linda McGovern read a donation request letter from the subject organization. It was agreed that the club would not make a monetary donation to this organization. It was agreed that our philanthropic activities must be specifically related to the mission of our club. The discussion led to our annual donation to

Elmore SPCA. Bob Heins will follow-up with Elmore to confirm their current status. The donation to Elmore will be carried to the next meeting's agenda

Use of a Key Lock-Box at the North Country Squares Building: Linda LaPier requested permission to purchase a lock-box to hold a key to the Squares building for mat workers to access. Rodney and Linda LaPier will be purchase and install the lock-box, (with concurrence of the Squares organization on the location). Judy Quay motioned to approve the request; seconded by L.J. Vincent. All in favor, motion passed.

Frequency of Distribution of Updated Membership Lists: Linda McGovern brought up for discussion what is the appropriate frequency for distributing membership lists. It was agreed by those present that the list would be updated and distributed only after monthly meetings in which new provisional members are approved.

Next Meeting

The next meeting will be Wednesday, October 16th at 4:30PM at the residence of Bob Heins (80 Beekman Street, Plattsburgh).

Adjournment

The motion to adjourn the meeting was made by L.J. Vincent; seconded by Judy Quay. All in favor; motion approved. The meeting was adjourned at 5:50 PM.

Respectfully submitted,

Linda McGovern, Secretary